



# NOTIFICATION OF LEAVING FORM

## IMPORTANT NOTE FOR PARENTS

- Please return this form after completion to the School Office as soon as possible ●
- ➔ An envelope containing important documentation for your child/ren will be ready on your child's last day for collection from the School Office.
- ➔ You need to sign the 'Parent's Confirmation' box below ON YOUR CHILD'S LAST DAY confirming that you have received the Leaving Pack.
- ➔ Please hand all documents to the Headteacher of the next School.

NAME/S	DATE OF BIRTH	LAST DAY IN SCHOOL	LAST DAY ON ISLAND	YEAR GROUP & CLASS TEACHER'S NAME

**HOUSE COLOUR:** RED / GREEN / YELLOW / BLUE

◆ Particulars of Head of House:

Full Name \_\_\_\_\_ Service No: \_\_\_\_\_

Rank: \_\_\_\_\_ Unit: \_\_\_\_\_

ADDRESS OF NEW SCHOOL	NEW HOME ADDRESS/ FORWARDING ADDRESS IN U.K

\_\_\_\_\_  
Parent's Signature Date: \_\_\_\_\_

**FOR SCHOOL USE ONLY:**

LEAVING PACK PREPARED

Date: \_\_\_\_\_

GE

NC

**PARENT'S CONFIRMATION:**

I have collected my child's / children's 'Leaving Pack/s' on:

\_\_\_\_\_ (Date)

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_