



St. Andrew's Primary School, JHQ Rheindahlen, BFPO 40
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Headteacher: **Mrs B Titley**

To:

When children leave one school and enter another it is important that the new teacher should be able to find out at once what work they have covered at their previous school.

Your child's exercise books and notebooks have been placed in this envelope. You are asked to make sure that the envelope is handed to the Headteacher of the next school, if possible on the first day your child starts. I am sure you will appreciate what a help this will be to both your child and to the new teacher.

Yours sincerely

Headteacher..... Date



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Chief Executive David G. Wadsworth, M.A., M.Phil., Hon D.Ed

