



CONTENTS

Introduction by the Head teacher	2
Facilities and Organisation	3
Whole School Aims	4
Timings of School Day	5
The Curriculum	6
General Information	11
Who to Contact	18
Current Information	19
Where to find us	20

INTRODUCTION BY THE HEADTEACHER

I would like to extend to you and your children a very warm welcome to Rheindahlen and St George's School. I do hope that your tour in *Germany* will be a rewarding one for you and that our school will provide the necessary happy and stimulating environment for your children.

This booklet will I hope provide the answers to some of the questions you may have about any 'new' school, but it is meant in no way to take the place of your personal contact with the school and staff. Each day is an 'Open Day' and I am delighted that parents feel able to visit the school whenever they feel the need.

Yours sincerely

D Bland
Headteacher





FACILITIES AND ORGANISATION

St George's School
JHQ BFPO 40
Tel: JHQ 2840
Fax: JHQ 3358

St George's School
Wolseley Rd 19
Tel: 02161 472 2840
Fax: 02161 472 3358

St George's School is purpose built and was opened in 1955. It is a primary school catering for children between the ages of 3 and 11 and designed to accommodate 240 children. The School serves the South West Extension and Buschoff Estate areas of JHQ.

There are eleven classrooms, a multi-purpose hall and extensive playground areas. In 2001 two purpose built classrooms and a dedicated outdoor area were added for the Foundation Stage 2 as well as a computer room for the whole School.

WHOLE SCHOOL AIMS OF ST GEORGE'S SCHOOL.

THE SCHOOL ENVIRONMENT

- To provide a happy, caring and stimulating environment.

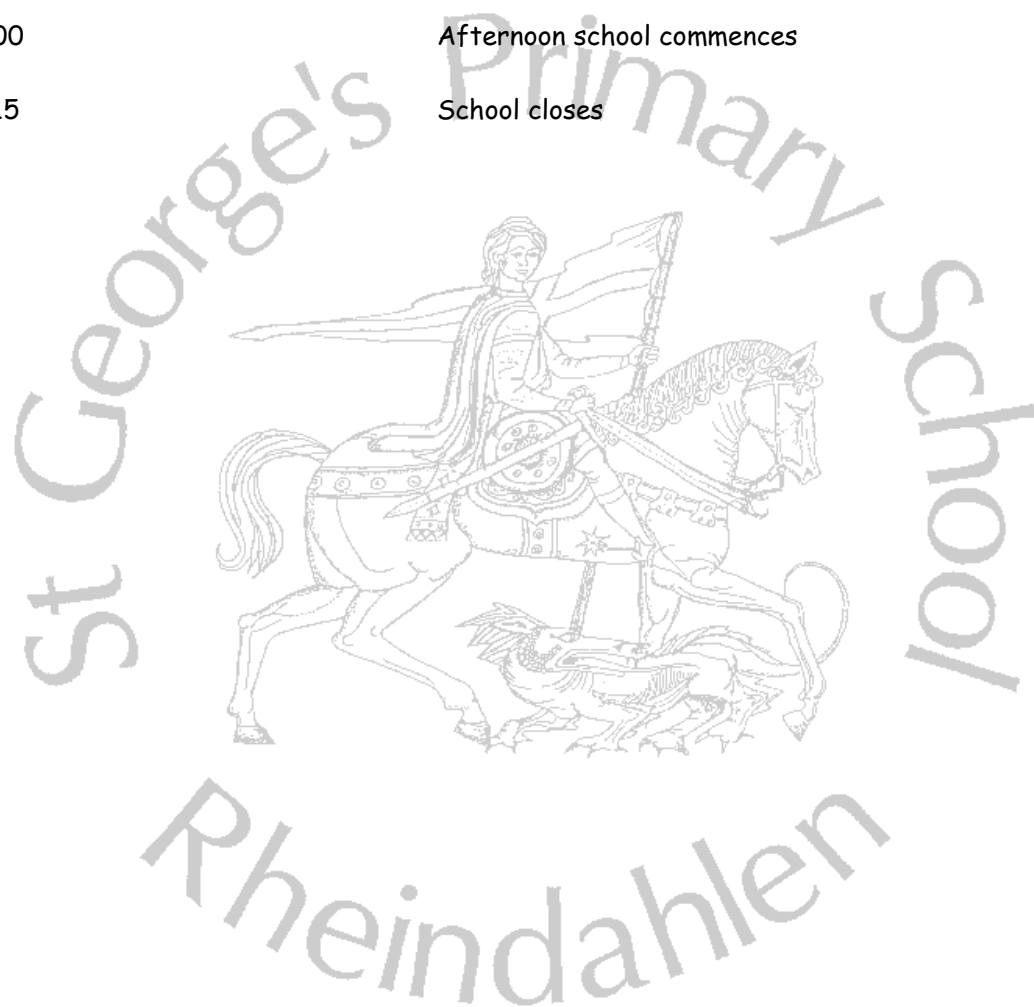
THE CHILD

- To help children to acquire self-discipline, self-esteem and an enjoyment of the learning process.
- To help children acquire the knowledge, skills and attitudes necessary to develop enquiring minds, and an ability to observe, participate, question, reason and communicate.
- To encourage all children to develop positive and reasonable attitudes as acceptable members of society in a fast changing world.
- To provide opportunities for the development of children's physical well being and support for those with special needs



TIMINGS OF THE SCHOOL DAY

08.55	Morning school commences
10.30	Morning break begins
10.45	Morning break ends
12.00	Lunch
13.00	Afternoon school commences
15.15	School closes



THE CURRICULUM AT ST GEORGE'S

Children develop at different rates physically, emotionally, socially and academically. No two are exactly alike. This is why we emphasise the individual child and discourage comparisons between different people. Our aim is that children should achieve their own potential. With young children a great deal of practical experience is necessary if they are to fully understand all that they need to know. They learn through play, experimentation, exploration and observation and on these we place great importance. Of equal importance are accuracy, presentation and the remembering of important facts. To achieve all this we work hard to create a happy relaxed atmosphere, so that the children feel secure and thus produce their best.

Much of what we do is 'integrated' just as it is in real life. It helps to think of separate subjects sometimes, but do remember that life is not in small compartments.

We aim to provide your children with a balanced curriculum and to provide opportunities for them to apply their new found skills to real situations, the emphasis being on 'first hand experience'.

There are ten subjects in the National Curriculum. Four of these are known as the core subjects, namely English, Mathematics, Science and ICT. The remainder are known as foundation subjects. Included here are Art, Geography, History, Music, Physical Education and Design Technology. The children are taught a Foreign Language, which is compulsory for pupils in secondary schools but is not so for children under the age of eleven. Religious Education, whilst not included in the previous list, is mandatory in all state schools and is taught on a regular basis in a non-denominational manner.

The children are assessed continuously against national attainment targets, these assessments being predominately based upon the day to day work undertaken in a normal classroom situation. However, some more formal testing may well be organised at points throughout the year. Additionally pupils in Years 2 and 6 participate in national assessments. The results achieved will be reported back to parents and the wider community at the required reporting times.

The curriculum is delivered in a mixed manner - some subjects are taught independently of others, whilst on other occasions an integrated approach will be taken. For example, a study of The Romans may be largely historical but might well include aspects of Geography (such as map work about the Empire), Mathematics (such as the Roman counting system) and Art (such as Roman tapestries), etc.

English

Our aim is to develop the pupils' understanding of the spoken word and the capacity to express themselves in a variety of speaking and listening activities.

Additionally we aim to teach the children to communicate facts, feeling and ideas with fluency, grammatical skill and confidence, both orally and in writing. This growing ability

to construct and convey meaning in written language, matching style to audience and purpose, underpins the work covered in this area of English.

The purposeful and lively use of language requires imagination and expression, these skills are nurtured through drama and reading activities. The development of the ability to read and comprehend the written word is considered to be of paramount importance in the teaching of English.

Mathematics

We aim to provide each child with a sound grasp of the basic skills on computation - addition, subtraction, multiplication and division - as well as a knowledge of the more complex mathematical concepts - algebra, measures, shape, space and data handling - with the teaching structured to enable the children to apply these skills in practical situations. The problem-solving activities presented to the children are designed to reflect real life situations and to enable them to practise selecting the appropriate method and equipment, including calculators and computers, in their search for the solution.

Science

Contexts derived from Life Processes and Living Things, Materials and their Properties and Physical Processes are used to teach pupils about experimental and investigative methods. Children are taught to plan experimental work to obtain evidence through the use of apparatus and the making of observations and measurements: and to consider that evidence when endeavouring to draw conclusions or make predictions.

In their work on Life Processes and Living Things the children will study animals and plants in the local environment. Solids, liquids and gases are examined as part of Materials and their Properties, particularly from the viewpoints of heating and cooling and mixing and separating. Aspects of Physical Processes studied by the children are electricity (simple circuits), forces and motion, light and sound, and the Earth in space.

Art

At St George's School we aim to develop the pupils' understanding and enjoyment of art, craft and design through a range of activities based upon the themes of Investigating and Making and Knowledge and Understanding. Children have access to a wide range of materials and tools and use these both to develop artistic technique and to experiment with pattern, texture and colour. Pupils are taught about artists, craftsmen and designers and are encouraged to respond critically to their own and others work.

Foreign Languages (German)

Pupils from Y1 to Y6 are currently taught once a week by a specialist teacher. Much of the work is focused upon the spoken word, the aim being to enable our pupils to engage in simple conversation. We also hope that this early start will provide firm foundation for the deeper study of a foreign language in secondary schools.

Geography

Children learn about their immediate location and nearby local features such as the River Rhine. Studies are also made of locations in the UK and around the world. The content of the curriculum also includes the study of the weather, settlement and environmental factors and changes. Throughout all of this work a range of geographical skills (e.g. field work, map interpretation, use of measuring instruments, etc) are taught and applied to the content being studied. Extensive use is made of the local environment in order to bring the study of geography to life, and the expertise found in JHQ itself is utilised whenever this is considered appropriate.

History

Pupils are taught about Ancient Civilisations, important episodes and developments in Britain's past, from Roman to Modern times and the history of other parts of the world. The course content which includes areas of study on Ancient Greece, The Early Invaders, Life in Tudor Times, Victorian Britain, Famous People and a study of a Non-European Society. Teachers endeavour to give the children a sense of chronology using time lines, dates and terms related to the passage of time. Pupils are encouraged to develop research skills, using the Internet and relevant books and whenever possible original source materials (e.g. documents, artefacts, and photographs) are utilised by the teachers. The children are encouraged to try to discover the reasons various historical events occurred and their effects on events which followed.

Music

Pupils are currently taught once a week by a specialist teacher. Children in Key Stage 2 have the opportunity to learn a musical instrument through the Wider Opportunities programme. St George's School's curriculum aims to develop pupils' understanding and enjoyment of music through activities which bring together aspects of Performing and Composing and Listening and Appraising. In Performing and Composing children are taught to sing a range of songs, accompanying them with instrumental music, to explore sound and to create various types of atmospheres through their choice of music. In Listening and Appraising, the children study music from different times and places and are also taught to make critical responses to their own music and that of others.

Physical Education

The programme which the pupils follow in Physical Education is comprised of three areas of activity:

Games - children are taught to understand and play small-sided games and simplified versions of competitive team games. A significant emphasis is placed upon the mastery of appropriate skills.

Gymnastics - a wide range of actions and movements are explored, both on the floor and upon apparatus, the children endeavouring to link these into complex movement sequences.

Dance - children are taught a number of dance forms from different times and places. Dance is also used to explore feelings, moods and ideas, to respond to music, and to create simple characters.

The children in KS2 also have opportunities to participate in athletics and outdoor and adventurous activities.

The beneficial effects of bodily exercise are stressed throughout the school's Physical Education programme. Pupils from Y1 to Y6 are currently taught once a week by a specialist teacher

Religious Education

The teaching of Religious Education in St George's School is based upon the SCE RE syllabus. This document suggests that, in order to meet the requirements of the Education Reform Act, school should study Christianity plus two other main world religions (e.g. Islam has been selected for Y6). The school aims to bring to these lessons a greater depth of understanding and, therefore, tolerance of other people.

Technology (Design Technology and Information Technology)

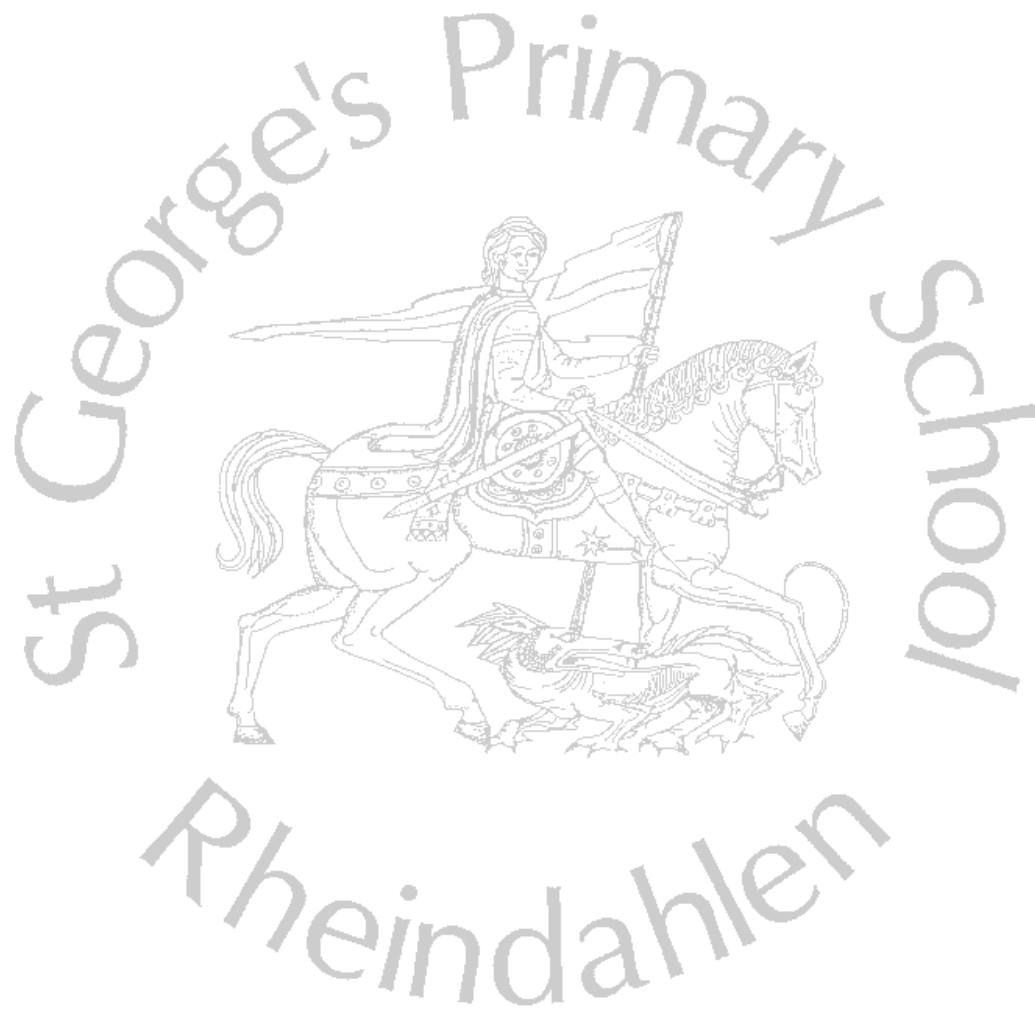
Pupils are taught to develop their design and technology capability through combining their Designing and Making skills with Knowledge and Understanding in order to design and make products. In endeavouring to achieve this goal the children will have the opportunity to use many different materials such as wood, plastic, card, textiles and food products.

ICT

Information and Communication (ICT) prepares pupils to participate in a rapidly changing world where there is now greater emphasis on information sources and communication. Pupils experience finding things out; developing ideas and making things happen; exchanging and sharing information; reviewing, modifying and evaluating their work. Its use is cross-curricular as well as being taught discretely in a purpose built computer room comprising of fifteen networked computers. Children are taught the risks involved in improper use of the internet and are encouraged to use it safely. They also have the opportunity to be involved in video conferencing between schools and other educational providers.

Special Education Needs

Those pupils who experience difficulty with their learning are supported by the teacher in charge of Special Educational Needs. The nature of the support given varies from child to child, ranging from extra guidance provided for the normal class teacher through to a completely individualised learning programme delivered on a one to one basis. School policy is that when support is provided other than at the most basic level the parents will be invited into school to discuss the difficulty and possible strategies for relieving the problem.



GENERAL INFORMATION

Absences

You are required to notify the school by 9.30 on the first day your child is absent from school. It is school policy to contact you if no message is received to explain absence.

Should it be necessary for your child to leave the school premises for any reason during the day it is vital that you inform the teacher in writing beforehand. You are also required to sign your child out at the main office.

Accidents

Minor injuries are treated on the school premises. Should a child sustain a bump to the head parents will be advised of the circumstances and action taken.

In the event of more serious injuries the emergency service will be called and you will be contacted immediately.

Assemblies

Daily assembly is an act of worship of a non-denominational character. The assembly may be taken by the Headteacher, the Deputy Headteacher, visiting Chaplains, members of staff or by pupils themselves. If parents do not wish their children to be involved in our assemblies they should inform the school in writing so that the possibility of alternative arrangements may be explored.

Bicycles

All our children live within walking distance of the school and their need to use bicycles is not essential. Where children do come to school on a bicycle they must wear a cycling helmet. We feel that this precaution is necessary as the main roads leading to and past the school can be very busy and potentially dangerous.

Bicycles must not be ridden in the school grounds and can be left in the designated areas during the school day.

Communication with Home

We at St George's believe that good Home-School communications are essential to the smooth running of our school. To achieve this goal we will undertake the following:

- Regular Newsletters to inform and announce happenings in St George's to the parents.
- Formal Parent/Teacher Interviews to be held twice a year.

- Annual reports issued to parents in July. Additional reports are written for those pupils leaving St George's between 1 January and the annual reporting date.
- Home School Diaries and Reading Records are to be used by parents for 'messages' relating to their children.

Discipline

Good behaviour and courtesy are expected from all of the pupils at St George's School. It has to be said that we are fortunate in that discipline is not a major problem, therefore rules are relatively few. Our main concern is that everyone should show respect and care for themselves and for others - for feeling and property and for the fabric and equipment of the school.

It is our policy to endeavour to take a positive approach towards discipline, giving praise and rewarding examples of good behaviour. However, it would be unrealistic to pretend that sanctions will not be required from time to time. These range from verbal reprimands (for minor misdemeanours) to being sent to the Headteacher (in the more serious cases). In the most extreme circumstances the Headteacher can suspend or even expel a pupil. Clearly the parents will have been invited in to discuss the problem long before such drastic action is taken.

Bullying is an issue which often concerns parents. It is almost certainly the case that every school, large or small, state or private, has a problem with bullying at some time. Fortunately at St George's School instances of bullying are relatively rare. Whilst different people have varying ideas about just what constitutes bullying, we nevertheless take all allegations seriously. Our policy for dealing with complaints from children about bullying is as follows:

- 1st complaint - the bully and victim will be spoken to by the class teacher - at this point a gentle approach is taken, appealing to the bully's better nature, pointing out that his/her actions are unreasonable.
- 2nd complaint - a firmer line is taken, with the threat of the child being sent to the Headteacher if there is a repetition of the event.
- 3rd complaint - the child is sent to the HT/DHT for a severe reprimand.
- 4th complaint - the parents are invited to school to discuss the problem.
- Children are always encouraged to speak to teachers on this subject.

Homework

Homework provides an opportunity for children to follow an interest, to practise a recently acquired skill, to read more widely, to consolidate new ideas and to develop self-reliance by working on their own. Additionally it offers parents the opportunity to become more aware of what is happening at school and even to become more directly involved with their child's learning. With this in mind children will be set homework whilst at St George's School, the amount increasing gradually as pupils progress from year to year.

Children in KS2 are expected to record details of homework in their Home-School Diaries, and it is in this booklet that parents will find full details of the school's current policy in respect of homework.

Parents often ask how they can best help their children with homework. First and foremost, your children will be encouraged if you take an interest in what they are doing - perhaps you could ask to see their books or agree to test some work which has to be learnt. Sometimes homework will be planned specifically with the hope of parental involvement (e.g. a construction project). Please try to find the time to work together with your child on the set task. Parents can also help by assisting children to make a timetable so that a routine is established, leaving sufficient time when homework is done for boys and girls to take part in their interests and hobbies (which is very important to their development). If a room can be set aside where homework can be done free from disturbance, then this is ideal.

Illness

Please refer to the sections headed 'Absences' and 'Accidents'

Jewellery

We would prefer children not to wear jewellery for school, albeit that we do not ban it. However, if your son or daughter does wear jewellery we would bring the following points to your attention.

- We strongly advise against earrings (as opposed to studs) due to the danger of torn ear lobes. Boys and girls who ignore this advice do so at their own risk.
- Children must remove jewellery for PE and Games lessons whenever this is practicable.
- St George's School cannot accept any responsibility for jewellery which is either lost, damaged or stolen.

Lost Property

May we please stress the need for articles of clothing and personal possessions to be clearly marked with your child's name, thereby greatly increasing the prospect of return should they go missing.

Meals

School meals are eaten in the dining hall every day from 12.00 onwards, the children having a main course, (either with vegetables or salad) and a dessert. Lunches currently cost €2.72, which is payable monthly by direct debit.

Children can bring their own packed lunch which is eaten in the hall, classroom or outdoor areas. The school has a strict no nuts policy and we ask that you bear this in mind when sending your child with a packed lunch.

Mid Morning Snacks

Children in Key Stage 1 and the Foundation Stage Classes have a 'healthy snack' which is provided by NAAFI. Pupils in Key Stage 2 can bring their own healthy snack such as a small piece of fruit or vegetable sticks.

Items containing nuts, chewing gum, sweets, crisps and chocolate are not allowed for the morning snacks.

Psychological Service

A very important aspect of the role of the teacher is to monitor children's development in order to determine the progress being made and to plan further growth and attainment. This continuous process involves the various forms of assessment, both formal and informal. A teacher at the school has specific responsibility for ensuring that the assessment process is rigorous and for advising colleagues (together with the teacher i/c Special Educational Needs) about appropriate courses of action should problems be identified.

Whenever extra professional help is required the school makes use of the psychological service provided by SCE for schools throughout Germany. Educational psychologists are invited to St George's School in order to assess the needs of individual children and to discuss with parents both the nature of difficulties being experienced and appropriate action.

Parents whose children have, at the time of posting, already seen an educational psychologist and are in possession of a 'statement', are strongly advised to contact the psychological service in Germany before moving overseas. Regrettably there have been instances where this has not been done, only for the family to discover upon arrival in JHQ that the school have neither the staff nor the resources to meet the child's educational needs necessitating the return of the family to the United Kingdom.

Registration of Rising 5 - FS2 Children

Registration of school age children is done in the term before they start school. The Academic Year is from 1 September to 29 August. Children enter school in the September of the academic year in which they are 5. The enrolled children follow an induction process, allowing them to get used to the FS2 class before starting in September.

School Governance Committee

A forum for the discussion of general educational matter is the St George's School Governance Committee. As the title suggests, one of the chief functions of the Committee is to advise the Headteacher on his management of the school, the prime goal being to secure for the pupils and parents the highest possible level of educational provision. Although not in the title, the word 'support' undoubtedly identifies a second key function of the Committee, both in terms of the school's relationship with the parents, the Military and SCE.

Service Children's Schools

Service Children's Schools are intended as far as possible, to provide a pattern and standard of education which matches or exceeds that found throughout the United Kingdom. Although it is the case that educational legislation passed by the British Parliament is not legally binding upon school overseas, Service Children's Schools nevertheless operate in accordance with the spirit of that legislation. (e.g. all schools follow the National Curriculum).

Within the Ministry of Defence the responsibility for SCE is vested in the Secretary of State for Defence. The professional direction and general internal administration of Service Children's Schools in North West Europe are under the day to day control of a civilian, namely the Chief Executive, SCE.

Sports Clothing

The following clothing is required for lessons in Physical Education:

Boys

Sports shorts
School sports T shirt
Socks
Plimsolls or training shoes
(training shoes should not extend above the ankle bone)

Girls

Games skirts or sports shorts
School sports T shirt
Socks
Plimsolls or training shoes

Timetable

St George's School does not operate a rigid timetable of the type found in a secondary school. However, this does not mean that a child's day is without structure. Teachers' in constructing timetables for their own classes, have to remain mindful of the curriculum balance and the timings of the school day. Additionally, certain lessons occur at predetermined times as these have implications for other teachers or other places. Examples of such lessons include physical education, music, art, computer studies and foreign languages. Children are able to communicate to their parents details of their timetable by means of their Home-School Diary.

Transfer Arrangements

1. Transfer from other schools

When a child is admitted to school from any school then parents are requested to bring with them all recent records and reports upon their initial visit. Normally on the occasion of this first visit various forms will be completed, sweatshirts and sports shirts may be purchased and arrangements will be made for the child to start on a suitable date. On receipt of the child's records a class will be allocated and when the family return for a walk round the school they will be introduced to the class teacher.

2. Direct transfer to Windsor School

If at the end of Year 6, your child intends to attend Windsor School, then all documentation will be forwarded on your behalf. Parents will be invited to attend briefing sessions at Windsor School and familiarisation programmes will be undertaken for the pupils in order to ease the transfer process.

3. Transfer to other schools.

When children leaves St George's School we will supply parents with very detailed records of academic and social progress. This information will be essential to the receiving school if pupils are to be correctly placed and provided with an appropriate educational programme. Parents will be asked to sign for this documentation as, once it is handed over by ourselves, we will retain no further information about the child concerned.

Uniform

St George's School has adopted a simple uniform which is smart, practical and inexpensive, enabling the children to feel a sense of 'belonging'. We would greatly appreciate the support of parents in ensuring that children wear the following clothing for school:

Boys

St George's School sweatshirt, white or red shirt or polo shirt. black or grey trousers (not jeans or cords). sensible school shoes, not extending higher than the ankle bone and not multi-coloured trainers.

Girls

St George's School sweatshirt, white blouse or red or white polo shirt, black or grey skirt or trousers (not jeans or cords), sensible shoes (as for the boys)

The younger girls may wish to wear gingham dresses during the summer months.

NB Sweatshirts and sports shirts may be purchased from the school office.

Visiting Performers

During the school year a number of performers visit the school. The cost of such visits may be subsidised by the school otherwise parents are requested to make a donation towards the costs.

Visits out of School

In order to enhance your child's education the teachers will organise a number of visits away from the school's premises. The majority of such educational outings will take place within normal school hours. If a visit is within the JHQ camp then parents may not be advised about the trip. However, parents will be provided with appropriate details and requested to sign and return a consent slip when educational visits take the children further a field. Parents will also be advised of the cost of any such visit.

Volunteer Helpers

In order to support visits out of school we normally require assistance from parents or carers. All volunteers need to have completed a security clearance check in order to accompany the children on a school visit.

Who to Contact

The following table may help you to get in touch with the correct person at school should you have a problem or query:

For	Contact	On
General information	Website	stgeorges.secschools.com
General Enquiries	Secretary	2840
Problems specific to your child	Class Teacher	2840

NB Use 472 before the extension number if dialling on a civilian line.



CURRENT INFORMATION

Certain items of information about St George's School change from year to year. In order to avoid regularly having to reprint this prospectus it has been decided to provide parents with a single sheet supplement which gives details about the following matters:

The School Calendar	Annex A
List of Staff	Annex B
Membership of the St George's Advisory Committee	Annex B
SAT Results	Annex C
Extra Curricular Activities	Annex D
Additional Admission Information	Annex E
Head teacher's Report	Annex F

Parents whose children attend St George's School will be provided with updates on these matters by means of the regular bulletin, 'Information for Parents'.



St George's School

